

Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: clerk@dalhamparishcouncil.gov.uk

Website: <http://dalham.onesuffolk.net/>

The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 10th September 2025 commencing at 7.45pm in Dalham Village Hall. Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

AGENDA

1.	Chair's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none">To receive questions and matters of concern from members of the public in attendance on the agenda.To receive comments or questions relating to Dalham in general.
5.	To receive and approve the minutes of the last meeting held on 09/07/2025 and 24/07/2025 (planning) <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none">Report from County CouncillorReport from District Councillor
7.	Police Matters – <ul style="list-style-type: none">To receive reports of interest to Dalham.To receive any reports from the community police team.
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none">To note receipt of email regarding notification of exempt status from PKF Littlejohn regarding an external audit.
9.	To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none">a) To approve items for payment – future and retrospective.b) To note the accounts paid since the last meeting.c) To consider and receive the Bank Reconciliations for period ending 31.07.25 and 31.08.25.d) To approve and sign the internal controls checklist.e) To consider the quotes submitted for the annual insurance and authorise the provider for Oct 25- Oct 26.f) To approve the salary increase and backpay owing to the clerk following the annual review agreed at the meeting held on July 9th 2025.g) To approve the annual donations to the village.h) To approve costs for the replacement defibrillator pads and battery.
10.	Policy updates and reviews: <ul style="list-style-type: none">Internal Control Statement – to review and adopt the updated statement following recommended updates from SALC.

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11.	To receive and consider matters relating to the following: <ul style="list-style-type: none">a) To receive an update from Cllr Aylott regarding access to One Drive, Shared files, access to view files.b) To discuss and consider the first draft of the welcome and conservation area guidelines document.c) To agree and approve funds to purchase more daffodil bulbs for the riverbanks.d) Highways:<ul style="list-style-type: none">• To discuss the results of the speed survey carried out by Highways in July.• To receive an update regarding the proposed Unsuitable for HGV signs on Stores Hill.e) Speeding:<ul style="list-style-type: none">• To receive an update regarding Plenty's 20 leaflet draft to be circulated to the village.• To receive an update regarding CSW volunteers.f) To discuss the metal bridge aesthetic impact to the village.g) To approve the revised Clerk contract.
12.	Planning <ul style="list-style-type: none">a) Applications to be considered by the council – None received.
13.	To receive any items of correspondence not previously circulated.
14.	Items for discussion at the next meeting.
15.	Date of future meetings: <ul style="list-style-type: none">a) Next meeting - Wednesday 12th November 7.45pm Dalham Village Hall.
16.	Close of meeting.

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