

The next meeting of Dalham Parish Council will take place on Thursday 21st January 2019 in Dalham Village Hall. The meeting will begin at 7pm with an Open Forum. This is an opportunity for residents to speak to councillors informally about any items on the agenda.

Members of public may stay and observe the rest of the meeting but are not allowed to address the Council during the meeting.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 17th January 2019
4. Police issues
5. County Councillor's Report
6. Borough Councillor's report
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) To review all regular payments including the clerk's salary and approve payments relating to these services for 2019 - 2020
 - g) To review the clerk's contract of employment
 - h) To check the PAYE details and tax code for the clerk's salary
 - i) To review the income and expenditure for 2018/19 against the budget and discuss the level of reserves for general and earmarked expenditure
 - j) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - k) To review the Council's risk assessment
 - l) To check that the levels of liability insurance are adequate
 - m) To appoint an internal auditor to check the Council's system of internal controls and review the effectiveness of the internal audit. The internal auditor must be independent from the Parish Council.
 - n) To review the effectiveness of the Council's internal controls
9. To discuss any planning issues:
 - a) DC/19/0341/TCA – 32 The Street, Dalham - i) Fell one Prunus Kursar (ii) Fell privet hedge
 - b) Planning update. From 1st May paper copies will no longer be sent to parish councils
 - c) Submitting responses to planning applications online
 - d) Update on planning application DC/18/1425/FUL
10. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Quote for hedge cutting
 - b) Quote for verge cutting
 - c) Update on the speed roundels
 - d) Update on the Dalham footpath leaflet
 - e) Email from Suffolk County Council re changes to school transport and the need for families to opt-in by 31st May 2019 if they require school transport
 - f) Email from Connecting Communities confirming that from 1 April 2019 all Connecting Communities passengers will be charged fares, and free bus passes will no longer to be accepted.
 - g) Email from Suffolk County Council re the Gazeley junction on the B1085
11. Parish Elections on 2nd May 2019
 - Nomination forms
 - Letter from West Suffolk re cost of an uncontested in May 2019 and from 2020.
 - Pre-election Purdah
12. To discuss any village issues:
 - a) Update on the meeting at West Suffolk house about affordable housing
 - b) Update on the village sign
 - c) Updating the village walk's map and producing a walks app
 - d) Email from Dalham Estate about proposed tree works and replacement road signs
 - e) Repainting the village bridges
13. To discuss any correspondence

- a) Email from Suffolk Accident Rescue Service requesting a donation
 - b) Email from West Suffolk about the Great British Spring Clean
 - c) Email from West Suffolk about the Rural Services Network campaign 'It is Time for a Rural Strategy'
14. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Thursday 16th May 2019 at 7pm or the Annual Parish Meeting at 8pm