

The Annual Meeting of Dalham Parish Council on Thursday 26th May 2016 at 7p.m. in Dalham Village Hall

Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Dalham's Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests form.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda.
7. To approve the minutes of the meeting held on Thursday 17th March 2016
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of any payments authorised between meetings
 - b) Approval of any payments and signing of Schedule of Payments
 - c) Approval of the record of online payments made since the last meeting
 - d) Signatory to complete the checklist of Internal Controls
 - e) Internal control of the 2015/16 accounts carried out by Karine Ferrin
 - f) Update on the inspection of Parish Council property carried out by Isobel Aylott
 - g) To approve the Income and Expenditure accounts for the financial year 2015-2016
 - h) To complete and sign sections 1 and 2 (Statement of Assurance and Statement of Accounts) of the Annual Return 2016
 - i) To approve and sign the supporting notes for the Audit 2016.
 - j) To receive the precept information for 2016/17
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2016
 - j) Backing up of Council files
10. To discuss any planning issues:
 - a) DC/16/0914/HH – Goslings, Dunstall Green Road - (i) first floor side extension over existing side elevation, (ii) two storey side extension and (iii) cart lodge
 - b) Forest Heath District Council Site Allocation Local Plan
 - c) Flint Barn
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Footpath map
12. To discuss any village issues:
 - a) Purchase of a defibrillator
13. To discuss the following correspondence:
 - a)
 - b) Letter from Suffolk Accident Rescue Service requesting a donation
 - c) Letter from MAGPAS requesting a donation
14. Any other business for noting or including on the agenda of the meeting on Thursday 21st July 2016